



Beaches Episcopal School ♦ The Bolles School Whitehurst and Ponte Vedra Beach Campuses
 Episcopal School of Jacksonville ♦ Grace Episcopal Day School ♦ Greenwood School
 Jacksonville Country Day School ♦ Christ's Church Academy ♦ Martin J. Gottlieb Day School
 Providence School ♦ Riverside Presbyterian Day School ♦ St. Johns Country Day School
 St. Mark's Episcopal Day School ♦ San Jose Episcopal Day School ♦ The Discovery School

Teacher Recommendation Form

For Grades 2 through 6

Parent/Guardian:

Name of Applicant _____ Date of birth _____

Applying for Grade: 2 3 4 5 6 Applying for school year: _____ Male Female

The Schools listed above are all accredited by the Florida Council of Independent Schools and have created this shared form to be filled out by the appropriate person at the applicant's school – current teacher, principal, and/or director. We ask that you please complete the form and return it directly to the appropriate school(s) by mail or facsimile. It may not be hand-carried by the parent.

If the applicant has applied to more than one of the schools listed above, you may duplicate this recommendation. Thank you for your time, effort, and consideration. Please keep a copy of this form for your records.

For the applicant named above, I authorize the release of school records, including an official transcript (if applicable) of all grades as well as the results of any academic testing. I acknowledge that I waive my right to read the confidential letter recommendation form and the school records.

Parent Signature _____ Date _____

Teacher:

Your insights and observations are important in helping to determine appropriate independent school placement for the child and the family so that his/her aspirations can best be reached. Please know that the professional comments you share will be held in strictest confidence and will be made available only to admission and guidance officers of the school. This form will not become a part of the student's permanent records.

Personal Attributes	Outstanding	Above Average	Average	Below Average
Conduct				
Attitude and cooperation				
Character and integrity				
Peer relationships				
Responsibility for personal actions				
Concern for others				
Respect for adults				
Leadership				

Comments: _____

Academics	Outstanding	Above Average	Average	Below Average
Academic ability				
Achievement in relation to potential				
Intellectual curiosity				

Comments: _____

Study Skills	Consistently	Usually	Sometimes	Rarely
Able to work independently				
Follows directions				
Is organized				
Demonstrates attention span				
Participates and shows interest				
Works well in a group				
Completes classwork assignments on time				
Completes homework assignments on time				

Comments: _____

Family Information	Consistently	Usually	Sometimes	Rarely
Communicates openly with school				
Participates in school activities				
Cooperates with classroom teachers				
Follows the rules and policies of the school				

Comments: _____

Has this student ever been involved in disciplinary action(s)? If yes, please explain: _____

Administrative Comment (optional) _____ _____ _____

Name _____ Position _____

Signature _____ Date _____

School _____ Phone _____

School address _____

Signature (Administrator) _____ Date _____